



WASTE MANAGEMENT ACT 1996

WASTE MANAGEMENT (PERMIT) REGULATIONS 1998

APPLICATION FOR PERMIT

Notes on completion of the application

(Please complete the application form in Block Capitals or Type)

1. NOTICES

1.1 Notice of Intention to Apply for a Waste Permit

Within the period of two weeks before the making of an application for a waste permit, the applicant must publish notice of the intention to make the application in a newspaper circulating in the district in which the activity is or will be carried on and not later than the making of the application give notice of the application by the erection or fixing of a site notice on the facility or premises concerned.

1.2 Content of Notice

The notice shall contain as a heading the words “**APPLICATION TO CORK CITY COUNCIL FOR A WASTE PERMIT**”, and shall –

- (a) give the name and address of the applicant
- (b) state the location or postal address of the facility to which the application relates
- (c) specify the class or classes of activity concerned, in accordance with the Third and Fourth Schedules of the Act and, in the case of two or more activities, identify the principal activity
- (d) state that a copy of the application for a waste permit will, as soon as is practicable after receipt by the local authority, be available for inspection or purchase at the principal office of the said authority.

1.3 Site Notice – Other Details

A site notice erected or fixed on any facility shall

- (a) be painted or inscribed, or printed and affixed, on a durable material
- (b) be securely erected or fixed in a conspicuous position on or near the main entrance to the facility from a public road, or on any other part of the facility adjoining a public road, and shall be so erected or fixed and the text shall be so painted, inscribed or printed that the notice shall be capable of being read by persons using the said public road.

- (c) where the facility to which an application relates does not adjoin a public road, a site notice shall be erected or fixed in a conspicuous position on the facility so as to be easily visible and legible by persons outside the facility.
- (d) a site notice erected or fixed on any facility shall be headed “**APPLICATION TO CORK CITY COUNCIL FOR A WASTE PERMIT**” and must indicate the site location or proposed location of the activity, and comply with the requirements specified in paragraph 1.2 (a), (c) and (d) above.
- (e) a site notice erected or fixed on any facility shall be maintained in position where erected or fixed for at least one month after the making of the relevant application, and shall be renewed or replaced if it is removed or becomes defaced or illegible within the period during which it is required to be displayed.

2. DOCUMENTS TO ACCOMPANY APPLICATION

The application should be accompanied by the following documents:-

1. A site location map showing the site of the facility (scale 1/2500) in colour and any adjoining land in the same ownership differently coloured and with sufficient details to identify the site in relation to the appropriate Ordnance Survey map. The map should identify the position of the site notice.
2. A detailed plan of the facility to a scale of not less than 1/500 showing all waste storage points, incoming and outgoing, discharge points, emission points, monitoring points, watercourses, fencing, access points to site and any other relevant information. Existing and proposed site levels should also be indicated.
3. A drawing to an appropriate scale showing the locations of all relevant plant, tanks, storage, litter controls, lighting, off-loading facilities, drainage on the site.
4. A copy of the text of the site notice erected or fixed.
5. A copy of the relevant page of the newspaper in which notice of the application has been published.
6. Fee of **€254.00** (Two Hundred and Fifty Four Euro)
7. Completed application form together with appropriate documentation and fee should be returned to:

**Administrative Officer
Waste Management
Cork City Council
12 Mary St
Cork.**

**Tel: 021 4924533
Fax: 021 4318431
EMAIL environment@corkcity.ie**

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1. (a) Name of Applicant: -----
(b) Address: -----

(c) Telephone Number: ----- (d) Fax No. -----
(e) E Mail: -----
(f) Address to which correspondence should be sent (if different to above):

(g) Company Registration Number: -----
(h) Telephone Number:----- (i) Fax No. -----
(j) E Mail -----
(k) Address of Body Corporate's registered or Principal Office (if appropriate)

2. (a) Location or Postal Address of Facility: -----

(b) Planning Permission Reference Numbers: -----

(b) Methods Description:

(c) Processes Involved

(d) List of Operating Procedures

7. Emissions and Discharges

(a) Air – Complete table 1 attached to this form in full.

(b) Waters, Ground or Groundwaters. Complete table 2 attached to this form in full.

8. Monitoring

Table 3 attached to this form should be completed fully.

9. Emission or Discharge Treatment Facilities

Details of all end of pipe treatment facilities should be included in table 1 and 2 attached.

10. Off-Site Recycling/Recovery/Disposal

Details of proposed arrangements for off site treatment or disposal of solid or liquid waste should be included in table 4 attached.

11. Emergency Procedures and Facilities

Details of emergency procedures and facilities available to respond to unexpected or unauthorised incidents or emissions. This should include details of contact names, address and phone numbers.

12. Details of Pest Control Plans -----

13. Details of Litter and Dust Controls -----

TABLE 1 – DETAILS OF ATMOSPHERIC EMISSIONS

Emission Point Reference No.	Source	Location	Nature and Frequency	Composition	Treatment Facilities	Quantity (Kgs./Annum)	Level (m.O.D)	Rate (m3/Hour)
A/								
A								
A/								
A/								
A/								
A/								

TABLE 2 – DETAILS OF DISCHARGES TO WATERS, GROUND OR GROUNDWATERS

Emission Point Reference No.	Source	Location	Nature and Frequency	Composition	Treatment Facilities	Quantity (Kgs./Annum)	Level (m.O.D)	Rate (m3/Hour)
W/								
W/								
W/								
W/								
W/								
W/								

TABLE 3 – ENVIRONMENTAL MONITORING

Point Reference Number	Location	Equipment in Place	Parameters Monitored	Frequency of Monitoring	Impacts
Atmospheric					
Waters					
Groundwater					
Noise					
Biological					

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I hereby make application for a permit under article 4 of the Waste Management (Permit) Regulations 1998 in respect of an activity of a type which is listed in Part 1 of the First Schedule to the regulations in accordance with the plans and other particulars attached. I declare, to the best of my knowledge and belief, that the information submitted in this application is correct.

Signed -----

Date -----

On behalf of -----