



**Comhairle Cathrach Chorcaí
Cork City Council**

PLANNING AND DEVELOPMENT ACT 2000

REQUEST FOR SECTION 57 DECLARATION

The above Act provides that any works which affect the character of a Protected Structure, or a proposed Protected Structure will require planning permission, even where those works would normally be exempt under Section 4 (1)(h) of the 2000 Act.

As an owner or occupier of a Protected Structure you are entitled under the above Act to request the City Council to issue a declaration as to the type of works which may or may not be exempted development in your structure. In order to issue this declaration you should supply the following information.

1. Name: _____

2. Address of Protected Structure: _____

3. Correspondence Address:
(If different from 2 above) _____

4. Is structure owner occupied or rented? _____

5. If rented state name & address of owner _____

6. Use of structure (residential, commercial etc.): _____

7. **Site Location Map** to the scale of 1:1000 clearly identifying the structure and boundaries to which the application refers (subject structure to be outlined in red, overall land holding to be outlined in blue)

I wish to apply for a Section 57 declaration from the City Council.

Signed: _____

Daytime contact number: _____

Date: _____

It should be noted that the City Council normally issues Section 57 declarations within 12 weeks of the request being made and that you will be contacted within this period to arrange an appointment for a suitably qualified person to carry out a detailed survey of the internal and external features of the structure.

Please return the completed form to: **Assistant Staff Officer, Planning Policy Section, Planning & Development Directorate, Cork City Council, New Civic Offices, City Hall, Cork. Tel: 021-4924086 or Fax: 021-4924712**
